

East Kilbride & District

## DEMENTIA CARERS GROUP

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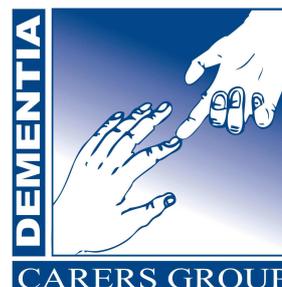
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Volunteer Group of the Year 2011/12

### Minutes of Annual General Meeting - 2<sup>nd</sup> August 2010, in 157 Pine Crescent, Greenhills, East Kilbride

#### Present

Sadie Young, Margaret McNab, Suzanne Bennie, Janette Sime, Susan Bennie, Sarah Boyd, Cllr Archie Buchanan, Liz Craig, John Vance, Brian Doig, Mary Doig, Christine Montgomery, Michelle Campbell, Bill Craig, Bill McSporran, Joe Diamond, Liz Gallacher, Alan Cunningham, Mary Carberry, Claire Deary

#### 1. Welcome

John Vance welcomed everyone to the 18<sup>th</sup> Annual General Meeting and ensured that those present had received a copy of the previous year's Minutes. He thanked all committee, staff and associates for their hard work and commitment over the past year.

Before proceeding further, a list of apologies was given:

Linda Fabiani MSP, Hugh O'Donnell MSP, Julie Stewart, Hugh Cairns, Provost Russell Clearie, Harry Stevenson, Annie Muir, Beth McAteer, Donna Liddiard.

#### 2. Minutes of Annual General Meeting, 2009

The Minutes of the AGM held on 15<sup>th</sup> June 2009 were proposed by S. Bennie and seconded by S. Young.

#### 3. Matters Arising

No matters were raised from the Minutes of the June 2009 AGM.

#### 4. Chairperson's Report

The Chairman's report was contained within the Annual Report 2009 (copy available upon request), and John Vance outlined two main areas of focus for the Group for the coming year. These were:

1. A sustainable financial plan to ensure the long-term future of the Group
2. To implement changes to the culture of what is currently recognised as traditional "day-care"

This had been a year of uncertainty; it was long and testing, but we have come out of it very well. All service users / carers wished to continue to receive care from Pine, which allowed Direct Payments to be accessed.

This will be ongoing – giving carers and service users choice. The Council are bridging payments whilst DPs are being accessed.

Quality of care is a key motivation for the group. The Care Commission inspection, which focused upon two areas, awarded the group a 5 + 6. This was achieved by real hard work and doing the right things well, putting us among the highest graded dementia care providers in Scotland.

We have to sustain what we have achieved going forward. We need to generate £30k+ per year in fundraising, and this is a big responsibility for the management committee.

John Vance then thanked the following people in helping the group:

The carers, noting that to trust someone to care for your loved one is a big trust and a big honour.

The staff – first class staff who go above and beyond and who are the key to the success of the group.

The management committee, who work well together and remain ambitious, they are always looking for ways to improve all aspects of the Group.

Alan Cunningham was thanked for his guidance and patience.

The local press – E.K. News and Mail were thanked for the support and publicity they have provided.

Sainsburys Olympia and M&S Town Centre were thanked for their support as charity partners.

John Vance thanked the general public for their loyal support, alongside public groups and clubs, and concluded the gratitude of the group by praising the SLC OPS team, and the staff who worked hard on the transition to Direct Payments.

John highlighted that the group's key achievements of the year are contained in the financial report. He then invited questions arising from his report, but there were none.

**5. Co-ordinator's Report**

The Co-ordinator's report was contained within the Annual Report 2010, (copy available upon request), and Brian Doig gave an overview of the major points within it. In summary, Brian highlighted how valued the people are in our lives who care about us. This is the same as how we in the group are valued by our service users, as we provide them with a caring and rewarding environment. Brian commended the management committee for their encouragement and dedication towards our cause, and noted that each member of our care team does an incredible job in making service users feel appreciated and special, and thanked them personally for their efforts. He concluded the report with positive messages received from family members who are grateful and very happy with the work the group is doing on behalf of their loved ones.

**6. Treasurer's Report**

Alan Cunningham presented the Treasurer's Report for the year 1<sup>st</sup> April 2009 to 31<sup>st</sup> March 2010. This was prepared by Accountants Alexander Sloan, of which Alan is a representative.

Alan gave an overview of the accounts – Voluminous as accountable to OSCR and tight regulations.

The accounts now contain information on charity, purpose, achievements, boards report etc...set out as per legislative requirements.

Alan then gave an overview of income and expenditure. In the current environment, to keep our 'head above water' is a tremendous achievement.

The accounts have been submitted to OSCR.

The report was approved by those present.

**7. Resignation of Existing Committee**

The resignation of existing Committee members was accepted.

Brian Doig took the Chair whilst a new Committee was elected.

**8. Election of Committee**

Nominations for the Management Committee were as follows:

<u>Office Bearers</u>		<u>Proposed</u>	<u>Seconded</u>
Chairperson	John Vance	Margaret McNab	Susan Bennie
Vice Chairperson	Janette Sime	John Vance	Susan Bennie
Secretary	Carole Richards	Margaret McNab	Janette Sime
Treasurer	Sadie Young	Janette Sime	Susan Bennie
<u>Committee Members</u>		<u>Proposed</u>	<u>Seconded</u>
	Margaret McNab	En Masse	En Masse
	Susan Boyd	En Masse	En Masse
	Liz Craig	En Masse	En Masse
	Cllr Archie Buchanan	En Masse	En Masse
	Susan Bennie	En Masse	En Masse

John Vance took the chair, and reminded those present that the Group's constitution allowed for further members to be co-opted onto the Management Committee at a later date.

**9. Any Other Competent Business**

John Vance thanked all those who had helped the Group in the last year, and especially all those who had taken the time to attend the Annual General Meeting.

With no other business to discuss, the meeting then closed, to be followed by a cheese & wine social.